

The Maintenance Technician supports operation, inspection, and maintenance processes to mechanical, electrical and plumbing equipment and systems in assigned facilities. Assists in maintenance and repair efforts, as well as independently performing defined tasks. Performs inspections and repairs to assigned property interior and exterior areas, including walls and flooring, installed fixtures, roofing systems, lighting, etc.

Job Responsibilities

Maintenance

- Performance of ongoing preventive and repair response work orders on facility mechanical, electrical, plumbing and other installed systems, equipment, and other components.
- Perform assigned facility inspections and due diligence efforts, reporting on as found conditions impacting satisfactory client occupancy and operations.
- General interior maintenance
- Assist the operations team in the maintenance and repair of building and equipment and/or as directed
- Replace lighting and ballasts
- Other tasks as assigned

Safety

- Comply with all safety procedures, maintaining good housekeeping and safety of work areas. Recognize danger and safety hazards and propose methods to eliminate them.
- Maintain compliance to State, County, or City Ordinances, Codes, or Laws.
- Must complete all required safety trainings as scheduled
- Complies with all policies for the safe storage, usage and disposal of hazardous materials.

Driving

- Candidate must possess and maintain a valid state driver's license

Administrative

- Update work order status in real time
- Escalating problems or issues to Customer and Manager in a timely manner
- Attend work and safety meetings as required

Other

- Any and all other duties and tasks assigned.

Knowledge, Skills & Abilities

Education/training

- High school diploma or equivalent
- 3rd Party Certification

Years of relevant experience

- Have a minimum of 1- 3 years of applicable working experience in general building repair and maintenance, basic plumbing, and basic electrical.
 - 5+ years of experience with HVAC systems including diagnoses of problems and/or failures for the purpose of identifying repair and replacement needs necessary to maintain equipment and systems.
- Other abilities
- Strong Customer Service skills
 - Strong Interpersonal skills

Physical work requirements and work conditions

- Lifting up to 80 lbs.
- Working from heights.
- Frequently climbing, bending, lifting, kneeling, stooping, and working/extending overhead.
- Working in adverse conditions (i.e., extreme cold, extreme hot).